

MINUTES OF THE MEETING OF THE  
BOARD OF PUBLIC WORKS AND SAFETY  
VALPARAISO, INDIANA  
SEPTEMBER 12, 2003

The Board of Public Works and Safety met at 9:30am on Friday, September 12, 2003. Present were Mayor David Butterfield, Clerk Treasurer Sharon Emerson Swihart and Board Member John Hardwick.

The Mayor called the meeting to order.

MINUTES

Mr. Hardwick moved that the minutes of the previous meeting be approved, seconded by the Mayor and so approved.

CLAIMS

Mr. Hardwick moved that the claims be approved subject to appropriation balances, seconded by the Mayor and so approved.

FIRE DEPARTMENT BID

Mayor Butterfield produced the proof of publication for the bid for a Self-Contained Breathing Apparatus, Work Station and Truck-Mount Containment System. The Clerk Treasurer opened the only bid. The Mayor read the bid of Hoosier Fire Equipment, Valparaiso - \$149,990. He referred the bid to the Fire Department for recommendation.

HUMAN RESOURCES

Jim Pingatore, HR Director presented an amendment proposed to both the PTO and the SPTO policy creating a donation program to enable employees that are in FMLA status and have run out of paid time could have time donated from their fellow employees throughout the city from either account. There will be a form to be filled out by the donating employee for payroll. Attorney Hollenbeck has approved the procedure. The State Board of Accounts approves as long as there is written policy and it is being done at the request of employees. Mr. Hardwick moved for approval, seconded by the Mayor and so approved.

SOLID WASTE DEPARTMENT

Tony Shivley, Superintendent of Streets and Sanitation, announced to the Board that Waste Management has purchased Johnson Dispose-All, Inc. The City of Valparaiso has a contract with Johnson's as a transfer station for our solid waste until December 2004. Johnson's will still operate as the same, but owned by Waste Management. At their request, Waste Management will continue to abide by all contracts that Johnson's currently hold. They only request approval from the Board of Works as the signers of the original contract with Johnson Dispose-All, Inc. to maintain the contract until December 2004,

and would like a motion from the Board stating same. Mr. Hardwick moved for approval, seconded by Mayor Butterfield and so approved.

#### ENGINEERING DEPARTMENT

Mr. Marovich, representing Engineer Pilz, presented the following items:

1. Request the Board to accept the streets and municipal improvements in Maple Creek Phase III. With the acceptance the Letter of Credit would also be released.
2. Request the Board to accept Bertholet Drive and municipal improvements for the 49er Partnership Development. With the acceptance the Letter of Credit would also be released.
3. Request the Board to accept the extension of the Letter of Credit for Audubon 1<sup>st</sup> Addition. The surety will extend to 9/13/04 and in the amount of \$8,400 for asphalt surface.
4. Request the Board to accept a new Letter of Credit for Pine Creek Subdivision Phase 1 and Phase 2 in the amount of \$50,900. This surety will release the existing Letter of Credit for Phase 1. The amount includes all remaining items to be completed.
5. Request the Board to accept the sanitary sewers in Essex Park Subdivision Phase 2. The sewers have been inspected, passed all required tests, and meet our approval.
6. Request the Board to approve a change order for Silhavy Road / Laporte Avenue Project in the amount of \$517.00 to Rieth – Riley. The change order is for additional traffic control measures to be in place for the construction of the center portion of the roadway at the north end of the project.
7. Request the Board to give David Pilz, City Engineer authorization to enter into a contract with DLZ in the amount of \$52,130.00 for professional engineering services for the North Calumet Avenue Corridor. The Redevelopment Commission has approved this contract proposal.
8. Request the Board to enter into a contract with LandPlan Group in the amount of \$12,500.00 for design services for the Eastgate Corridor Improvement Project. The project involves conceptual design for Wayfinding Signage, Construction Documents for improvements to the right-of-way in the parcel of land know as the “Triangle”, and conceptual design solutions for the interior property within the “Triangle”. The Redevelopment Commission has approved this contract proposal.
9. Request the Board to approve an agreement with Bonar Group to do the design work for the Marks Road Project and give David Pilz, City Engineer authorization

to execute the agreement. The cost is \$16,950 plus hourly for utility location work. The Stormwater Board will finance the project.

10. Request the Board to approve an agreement with JF New & Associates for the Stimson Drain Design Grant. The dollar amount is \$125,000. The grant will fund \$100,000 and the Redevelopment Commission will fund the remaining \$25,000.
11. Request the Board to approve an agreement with EarthTech for a study regarding the Union Street Project and give David Pilz, City Engineer authorization to execute the agreement. The cost is \$119,395. The Stormwater Board will finance the project.
12. Request the Board to approve the Joint Resolution that spells out the responsibilities for administering the Phase 2 Discharge Program. The Stormwater Board will run the program.

Mr. Hardwick moved for approval of all items, seconded by the Mayor and so approved.

#### CITIZEN REQUESTS

The United Way of Porter County request the use of the banner poles on Washington St. during this year's annual campaign from September 8<sup>th</sup> till November 7<sup>th</sup> .

The American Cancer Society will host the NW Indiana Making Strides Against Breast Cancer Walk on Sunday, October 19<sup>th</sup> and request assistance with traffic and safety.

The neighbors on Avondale Ave. request permission to block the roadway for a party on September 13<sup>th</sup> from 2-7pm.

Scott Swan requests the blocking of Monticello Park Dr. at McCord Rd. and Whittier Park Dr. on Saturday October 11<sup>th</sup> from 3-10pm.

Mr. Hardwick moved for approval of all requests, seconded by the Mayor and so approved.

There being no further business, the Mayor adjourned the meeting.

